



Employment Screening Services, Inc.

Authorized User Agreement

CONTACT INFORMATION (please print)

Company name:		ESS Account Number
Name:		Title:
Phone:	Fax:	
E-mail:		

AS A DESIGNATED REPRESENTATIVE OF MY EMPLOYER, I AM AUTHORIZED TO (please check one):

- Request Only**
- Request and Receive**
- Receive Only**

... Consumer Reports from Employment Screening Services, Inc.

AGREEMENT

I hereby agree that I shall only request consumer reports on applicants for employment or on employees for legitimate employment purposes. I further agree not to obtain these reports on myself, associates or any other person except in the exercise of my official duties for and on behalf of my employer and only for lawful purposes.

I agree to comply with all laws and regulations applicable to the use of Background Reports for employment purposes, including the Fair Credit Reporting Act, California Civil Code 1786, and The Vermont Fair Credit Reporting Act.

*Please contact ESS at 800-473-7778
if you have any questions regarding the FCRA or applicable state laws.*

REPORT RETURN OPTIONS

Please return my reports via:

Fax – If Fax, should **ESS call you before faxing?** **Yes** or **No**
Email

A Password will be required to access your reports via email or the Internet.

What would you like your password to be? _____
(At least 5 characters but no more than 20)

SIGNATURE

X Sign Here:

Date: